



# University of Pittsburgh

*Department of Environmental Health and Safety*

## Memorandum

**TO:** Occupants in Research Laboratories at The Assembly

**FROM:** Keith Duval - University of Pittsburgh  
Department of Environmental Health and Safety

**DATE:** October 17, 2023

**RE:** 2024 Chemical Waste Receiving Schedule (**The Assembly**)

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The following is the 2024 schedule for chemical waste receiving at The Assembly. A representative from the University of Pittsburgh Department of Environmental Health and Safety (EH&S) will be present in the Chemical Storage Room (Room 1507) located near The Assembly loading dock **every other week from 10:00am to 11:00am** to receive chemical waste on the following dates:

Tuesday, January 2, 2024	Tuesday, July 2, 2024
Tuesday, January 16, 2024	Tuesday, July 16, 2024
Tuesday, January 30, 2024	Tuesday, July 30, 2024
Tuesday, February 13, 2024	Tuesday, August 13, 2024
Tuesday, February 27, 2024	Tuesday, August 27, 2024
Tuesday, March 12, 2024	Tuesday, September 10, 2024
Tuesday, March 26, 2024	Tuesday, September 24, 2024
Tuesday, April 9, 2024	Tuesday, October 8, 2024
Tuesday, April 23, 2024	Tuesday, October 22, 2024
Tuesday, May 7, 2024	Tuesday, November 5, 2024
Tuesday, May 21, 2024	Tuesday, November 19, 2024
Tuesday, June 4, 2024	Tuesday, December 3, 2024
Tuesday, June 18, 2024	Tuesday, December 17, 2024

All chemical waste must be capped, and secondary containment (e.g. boxed or in a plastic bin and placed on a cart with sides, in a bucket, etc.) must be used when moving waste chemicals within the building. The freight elevators should be used for chemical transport, and **no gloves should be worn outside of the laboratory**. All waste containers must be labeled with an orange WASTE CHEMICALS label. The label must include:

- identity of contents with the common chemical name (no abbreviations or formulas)
- start date of waste generation
- name and extension of the individual generating the waste

The Chemical Waste Disposal Form should accompany the waste at the time of disposal. Please make copies of the form for future use. Electronic copies of this form can also be obtained via the EH&S website: <https://www.ehs.pitt.edu/sites/default/files/docs/Form-HazWasteDisposal.pdf>.

**Chemical waste should never be abandoned or left unattended at any time. Waste material will only be accepted at the designated time and date. No chemical waste should be placed in the Chemical Storage Room unless an EH&S representative is present.** Keep in mind that it is a violation of Federal, state and local regulations to dispose of chemicals via the drain, sewer, or general trash. Please utilize the University's chemical waste program for the disposal of all excess and unwanted chemicals.

Any questions regarding chemical waste management in research labs should be directed to Jonathan Lundy at 412-624-8526 or Wayne Eakin at 412-624-2463. University of Pittsburgh EH&S should also be contacted in the event of any chemical releases at 412-624-9505.