



# University of Pittsburgh

*Department of Environmental Health and Safety*

## Memorandum

**TO:** Occupants in Research and Teaching Laboratories at Mercy Pavilion  
**FROM:** Keith Duval - University of Pittsburgh Department of Environmental Health and Safety  
**DATE:** October 17, 2023  
**RE:** 2024 Chemical Waste Receiving Schedule (**Mercy Pavilion**)

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Below is the 2024 schedule for chemical waste receiving at Mercy Pavilion. A representative from the University of Pittsburgh Department of Environmental Health and Safety (EH&S) will be available in Room 2.414 (Chemical Waste Storage Room – near the loading dock) **every other week from 10:00am to 11:00am** to receive chemical waste on the following dates:

Wednesday, January 10, 2024	Wednesday, July 10, 2024
Wednesday, January 24, 2024	Wednesday, July 24, 2024
Wednesday, February 7, 2024	Wednesday, August 7, 2024
Wednesday, February 21, 2024	Wednesday, August 21, 2024
Wednesday, March 6, 2024	Wednesday, September 4, 2024
Wednesday, March 20, 2024	Wednesday, September 18, 2024
Wednesday, April 3, 2024	Wednesday, October 2, 2024
Wednesday, April 17, 2024	Wednesday, October 16, 2024
Wednesday, May 1, 2024	Wednesday, October 30, 2024
Wednesday, May 15, 2024	Wednesday, November 13, 2024
Wednesday, May 29, 2024	Wednesday, November 27, 2024
Wednesday, June 12, 2024	Wednesday, December 11, 2024
Wednesday, June 26, 2024	

All chemical waste must be capped, and secondary containment (e.g. boxed or in a plastic bin and placed on a cart with sides, in a bucket, etc.) must be used when moving waste chemicals within the building. The freight elevator should be used for chemical transport, and **no gloves should be worn outside of the laboratory**. All waste containers must be labeled with an orange WASTE CHEMICALS label. The label must include:

- identity of contents with the common chemical name (no abbreviations or formulas)
- date
- name and extension of the individual generating the waste

The Chemical Waste Disposal Form should accompany the waste at the time of disposal. Please make copies of the form for future use. Electronic copies of this form can also be obtained via the EH&S website: <https://www.ehs.pitt.edu/sites/default/files/docs/Form-HazWasteDisposal.pdf>.

**Chemical waste should never be abandoned in the hallway or left unattended at any time. Waste material will only be accepted at the designated time and date. No chemical waste should be placed in Room 2.414 unless an EH&S representative is present.** Keep in mind that it is a violation of Federal, state and local regulations to dispose of chemicals via the drain, sewer, or general trash. Please utilize the University's chemical waste program for the disposal of all excess and unwanted chemicals.

Any questions regarding chemical waste management in research labs should be directed to Jonathan Lundy at 412-624-8526 or Wayne Eakin at 412-624-2463. University of Pittsburgh EH&S should also be contacted in the event of any chemical releases at 412-624-9505.