



University of Pittsburgh

Department of Environmental Health and Safety

Memorandum

TO: Occupants in Research and Teaching Laboratories at Scaife Hall

FROM: Keith Duval - University of Pittsburgh Department of Environmental Health and Safety

DATE: October 14, 2024

RE: 2025 Chemical Waste Receiving Schedule (**Scaife Hall**)

The following is the 2025 schedule for chemical waste receiving at Scaife Hall. A representative from the University of Pittsburgh Department of Environmental Health and Safety (EH&S) will be in the Hazardous Waste Storage Vault located on the Scaife Hall loading dock **every other week from 10:00am to 11:00am** to receive chemical waste on the following dates:

Friday, January 3, 2025	<u>Tuesday, July 1, 2025</u>
Friday, January 17, 2025	Friday, July 18, 2025
Friday, January 31, 2025	Friday, August 1, 2025
Friday, February 14, 2025	Friday, August 15, 2025
Friday, February 28, 2025	Friday, August 29, 2025
Friday, March 14, 2025	Friday, September 12, 2025
Friday, March 28, 2025	Friday, September 26, 2025
Friday, April 11, 2025	Friday, October 10, 2025
Friday, April 25, 2025	Friday, October 24, 2025
Friday, May 9, 2025	Friday, November 7, 2025
Friday, May 23, 2025	Friday, November 21, 2025
Friday, June 6, 2025	Friday, December 5, 2025
Friday, June 20, 2025	Friday, December 19, 2025

All chemical waste must be capped, and secondary containment (e.g. boxed or in a plastic bin and placed on a cart with sides, in a bucket, etc.) must be used when moving waste chemicals within the building. The freight elevator should be used for chemical transport, and **no gloves should be worn outside of the laboratory**. All waste containers must be labeled with an orange WASTE CHEMICALS label. The label must include:

- identity of contents with the common chemical name (no abbreviations or formulas)
- date
- name and extension of the individual generating the waste

The Chemical Waste Disposal Form should accompany the waste at the time of disposal. Please make copies of the form for future use. Electronic copies of this form can also be obtained via the EH&S website: <https://www.ehs.pitt.edu/sites/default/files/docs/Form-HazWasteDisposal.pdf>.

Chemical waste should never be abandoned on the dock at any time. Waste material will only be accepted at the designated time and date. Keep in mind that it is a violation of Federal, state and local regulations to dispose of chemicals via the drain, sewer, or general trash. Please utilize the University's chemical waste program for all excess and unwanted chemicals.

Any questions regarding chemical waste management in research labs should be directed to Jonathan Lundy at 412-624-8526 or Wayne Eakin at 412-624-2463. University of Pittsburgh EH&S should also be contacted in the event of any chemical releases at 412-624-9505.