



University of Pittsburgh

Department of Environmental Health and Safety

Memorandum

TO: Occupants in Research Laboratories at The Assembly

FROM: Keith Duval - University of Pittsburgh
Department of Environmental Health and Safety

DATE: October 14, 2024

RE: 2025 Chemical Waste Receiving Schedule (**The Assembly**)

The following is the 2025 schedule for chemical waste receiving at The Assembly. A representative from the University of Pittsburgh Department of Environmental Health and Safety (EH&S) will be present in the Chemical Storage Room (Room 1507) located near The Assembly loading dock **every other week from 10:00am to 11:00am** to receive chemical waste on the following dates:

Tuesday, January 14, 2025	Tuesday, July 1, 2025
Tuesday, January 28, 2025	Tuesday, July 15, 2025
Tuesday, February 11, 2025	Tuesday, July 29, 2025
Tuesday, February 25, 2025	Tuesday, August 12, 2025
Tuesday, March 11, 2025	Tuesday, August 26, 2025
Tuesday, March 25, 2025	Tuesday, September 9, 2025
Tuesday, April 8, 2025	Tuesday, September 23, 2025
Tuesday, April 22, 2025	Tuesday, October 7, 2025
Tuesday, May 6, 2025	Tuesday, October 21, 2025
Tuesday, May 20, 2025	Tuesday, November 4, 2025
Tuesday, June 3, 2025	Tuesday, November 18, 2025
Tuesday, June 17, 2025	Tuesday, December 2, 2025
	Tuesday, December 16, 2025

All chemical waste must be capped, and secondary containment (e.g. boxed or in a plastic bin and placed on a cart with sides, in a bucket, etc.) must be used when moving waste chemicals within the building. The freight elevators should be used for chemical transport, and **no gloves should be worn outside of the laboratory**. All waste containers must be labeled with an orange WASTE CHEMICALS label. The label must include:

- identity of contents with the common chemical name (no abbreviations or formulas)
- start date of waste generation
- name and extension of the individual generating the waste

The Chemical Waste Disposal Form should accompany the waste at the time of disposal. Please make copies of the form for future use. Electronic copies of this form can also be obtained via the EH&S website: <https://www.ehs.pitt.edu/sites/default/files/docs/Form-HazWasteDisposal.pdf>.

Chemical waste should never be abandoned or left unattended at any time. Waste material will only be accepted at the designated time and date. No chemical waste should be placed in the Chemical Storage Room unless an EH&S representative is present. Keep in mind that it is a violation of Federal, state and local regulations to dispose of chemicals via the drain, sewer, or general trash. Please utilize the University's chemical waste program for the disposal of all excess and unwanted chemicals.

Any questions regarding chemical waste management in research labs should be directed to Jonathan Lundy at 412-624-8526 or Wayne Eakin at 412-624-2463. University of Pittsburgh EH&S should also be contacted in the event of any chemical releases at 412-624-9505.